

Utah Goals and Objectives
e-WIC (WIC EBT) FY 2018*

Goals	Objectives	Outcome
1. Complete IAPD	<ul style="list-style-type: none"> ▪ It is expected that the IAPD will be submitted in July 2017 (prior to beginning of FY2018) ▪ It is hoped that the IAPD will receive FNS approval by September 2017 (prior to beginning of FY2018) 	
2. Contract with a Quality Assurance Contractor	<ul style="list-style-type: none"> ▪ Etegrity to write Scope of Work ▪ Submit RFP to FNS for review and approval. ▪ State to release RFP ▪ State to select a contractor ▪ Contract to be written and negotiated. ▪ Final contract to be reviewed and approved by FNS ▪ Contract to be executed. (goal is to complete this process by March 2018. 	
3. Contract with EBT services provider (host processor)	<ul style="list-style-type: none"> ▪ Etegrity to write Scope of Work ▪ Submit RFP to FNS for review and approval. ▪ State to release RFP ▪ State to select a contractor ▪ Contract to be written and negotiated. ▪ Final contract to be reviewed and approved by FNS 	

Goals	Objectives	Outcome
	<ul style="list-style-type: none"> ▪ Contract to be executed. (goal is to complete this process by March 2018. ▪ Contractor to provide document deliverables ▪ Contractor to set up vendor environment ▪ Begin testing/certification 	
4. Complete policy updates relating to EBT	<ul style="list-style-type: none"> ▪ State staff to make policy edits/write new policy needed for EBT (goal is to complete the majority of this work prior to beginning of FY2018) ▪ Allow 30 days for public comment on policy changes (goal is for this to occur during October 2017) ▪ Submit State Plan amendments to FNS for review and approval. (November 2017-January 2018) 	
5. Amend vendor agreement for EBT	<ul style="list-style-type: none"> ▪ Edit draft vendor agreement to add needed provisions for EBT based on approved State Plan policies (Goal is for this to occur January-April 2018) ▪ Submit to FNS for review and approval (May-June 2018) ▪ Distribute Vendor applications and agreements 	

Goals	Objectives	Outcome
	to vendors via UDOH SharePoint Process (July-Sept 2018) <ul style="list-style-type: none"> ▪ Execute new vendor agreements by October 1, 2018 	
6. Contract with a firm to produce WIC Orientation/EBT training videos	<ul style="list-style-type: none"> ▪ Write scope of work for RFP ▪ State to release RFP ▪ Contract written, and executed ▪ State/Contractor begin work on project ▪ Complete video projects (by end of FY2018) 	
7. Build UPC database for APL	<ul style="list-style-type: none"> ▪ Obtain UPC data collection software ▪ Collect UPC data from major vendor chains and neighboring states ▪ Collect additional needed UPC's by visiting vendor locations 	
8. Hold requirements validation sessions	<ul style="list-style-type: none"> ▪ State, EBT Contractor, MPSC M&E Contractor, QA Contractor 	
9. Begin UAT process	<ul style="list-style-type: none"> ▪ UAT readiness review ▪ UAT Scripts ▪ UAT reports ▪ UAT environment delivery ▪ Interface/batch file testing ▪ UAT team training ▪ Begin UAT 	
10. Clinic readiness	<ul style="list-style-type: none"> ▪ Card inventory 	

Goals	Objectives	Outcome
	<ul style="list-style-type: none"> ▪ Clinic flow ▪ Pilot staff training begins 	
11. Vendor readiness	<ul style="list-style-type: none"> ▪ Vendor training begins ▪ ECR/POS systems certification begins 	

*Refer to the current Utah WIC PAPDU for more information.